



Neopost USA Field Communications

Postal Operations Update
#2018-0625



Date: August 1, 2018

From: Tammy Fiorenzi
Manager, Postal Operations

To: All Dealer and Direct Channels

New Remittance Address for NeoFunds/TotalFunds Payments

Effective June 1, 2018 our NeoFunds and TotalFunds lockbox address has changed for all statement payments.

To support the new lockbox attached you will find the following:

- Updated Postage Payment Forms with the new lockbox information
- The new W9's for both NeoFunds and TotalFunds
- An example of the insert currently being included in the customers invoices

Note: Payments being sent to the previous lockbox will be forwarded for several months

Should you have any questions, please feel free to contact the CIC @ 800-636-7678

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